

Syllabus for CS Professional (New Course)

Module 1

Paper-1: Governance, Risk Management, Compliances and Ethics

Test-1	Ch-1,2,3,14	Conceptual Framework of Corporate Governance, Legislative Framework of Corporate Governance in India, Board Effectiveness, Reporting
Test-2	Ch-4,5,6,15,16	Board Processes through Secretarial Standards, Board Committees, Corporate Policies & Disclosures, Ethics and Business, CSR and Sustainability
Test-3	Ch-7,8,9,17	Accounting and Audit related issues, RPTs and Vigil Mechanism, Corporate Governance and Shareholders Rights, Corporate Governance and Other Stakeholders, Anti-Corruption and Anti-Bribery Laws in India
Test-4	Ch-10,11,12,13	Governance and Compliance Risk, Corporate Governance Forums, Risk Management, Internal Control
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper-2 : Advanced Tax Laws

Test-1	Ch-1,2,3,4,18,19	An Overview on Goods and Services Tax 'GST', Supply, Input Tax Credit & Computation of GST Liability, Procedural Compliance under GST, Taxation of Companies, LLP and Non-resident
Test-2	Ch-5,6,7,8,20	Assessment, Audit, Scrutiny, Demand and Recovery, Advance Ruling, Appeals and Revision, Inspection, search, seizure, offences & penalties , GST practitioners, authorised representative, professional opportunities, Integrated Goods and Services Tax (IGST), General Anti Avoidance Rules 'GAAR'

Test-3	Ch- 9,10,11,12,21,22	Union Territory Goods and Service tax (UTGST), GST Compensation to States, Industry/ Sector Specific Analysis, Basic Concepts of Customs Law, Basics of International Taxation, Tax Treaties, Income Tax Implication on specified transactions
Test-4	Ch-13,14,15,16,17	Valuation & Assessment of Imported and Export Goods & Procedural Aspects, Arrival or Departure and Clearance of Goods, Warehousing, Duty Drawback, Baggage and Miscellaneous Provisions, Advance Ruling, Settlement Commission, Appellate Procedure, Offences and Penalties, Foreign Trade Policy (FTP), Corporate Tax Planning & Tax Management
Test -5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper-3 : Drafting, Pleadings and Appearances

Test-1	Ch- 1,2,9	Judicial & Administrative framework, General Principles of Drafting and relevant Substantive Rule, Pleadings
Test-2	Ch- 3,4,10	Secretarial Practice in Drafting Notice, Agenda and Minutes of Company's meetings, Drafting and Conveyancing Relating to Various Deeds and Documents (I), Art of Writing Opinions,
Test-3	Ch-5,6,11	Drafting and Conveyancing Relating to Various Deeds and Documents (II), Drafting and Conveyancing Relating to Various Deeds and Documents (III), Appearances and Art of Advocacy
Test-4	Ch- 7,8	Drafting and Conveyancing Relating to Various Deeds and Agreements-IV, Drafting of Agreements under the Companies Act
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

MODULE 2

Paper-4 : Secretarial Audit, Compliance

Test-1	Ch- 1,2,3,4,17	Compliance Framework, Compliances, Documentation & maintenance of records, Search and Status Report, Quality Review
Test-2	Ch-5,6,7,8,18	KYC, Signing and Certification, Segment-wise Role of Company Secretaries, Audit, Values Ethics and Professional Conduct
Test-3	Ch-9, 10,11,12,19	Secretarial Audit, Internal Audit & Performance Audit, Concepts and Principles of Other Audits, Audit Engagement, Due Diligence- I
Test-4	Ch- 13,14,15,16,20	Audit Principles and Techniques, Audit Process and Documentation, Forming an Opinion & Reporting, Secretarial Audit, Due Diligence- II
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper- 5

Corporate Restructuring, Insolvency, Liquidation & Winding-up

Test-1	Ch-1,2,3,4,5,21,22	Types of Corporate Restructuring, Acquisition of Company/ Business, Planning & Strategy, Process of Merger & Acquisition transactions, Documentation – Merger & Amalgamation, Fresh Start Process, Debt Recovery & SARFAESI
Test-2	Ch-6,7,8,9,10,23,24	Valuation of Business and Assets for Corporate Restructuring, Accounting in Corporate Restructuring, Taxation & Stamp Duty aspects of Corporate Restructuring, Competition Act, Regulatory approvals of scheme , Cross Border Insolvency, Liquidation on or after failing of Resolution Plan
Test-3	Ch- 11,12,13,14,15,25	Appearance before NCLT / NCLAT, Fast Track Mergers, Cross Border Mergers, Insolvency, Petition for Corporate Insolvency

		Resolution Process, Voluntary Liquidation
Test-4	Ch-16,17,18,19,20,26	Role, Functions and Duties of IP/ IRP/ RP, Resolution Strategies, Convening and Conduct of Meetings of Committee of Creditors, Preparation & Approval of Resolution Plan, Individual/ Firm Insolvency, Winding-up by Tribunal under the Companies Act, 2013.
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper- 6 Resolution of Corporate Disputes, Non –Compliances & Remedies

Test-1	Ch-1,2,9	Shareholders' Democracy, Corporate Disputes, Relief and Remedies Crisis management, Professional Liability
Test-2	Ch-3,4,10	Fraud under Companies Act and IPC, Misrepresentation & Malpractices, D&O Policy & other Risk and liability mitigation approaches
Test-3	Ch-5,6	Regulatory Action, Defaults, Adjudication, prosecutions and penalties under the Companies Act, Securities Laws, FEMA, COFEPOSA, Money Laundering, Competition Act, Labour Laws & Tax Laws.
Test-4	Ch-7,8	Fines, Penalties and Punishments under various laws, Civil and Criminal Trial Procedure and Process
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper- 7 Corporate Funding & Listings in Stock Exchange

Test-1	Ch- 1,2,3,13	Indian Equity – Public Funding, Real Estate Investment Trusts, Infrastructure Investment Trusts, Listing – Indian Stock Exchanges
Test-2	Ch-4,5,6,14	Indian Equity – Private Funding, Indian Equity : Non Fund Based, Debt Funding – Indian Fund Based (Corporate Debt), International Listing
Test-3	Ch-7,8,9,15	Debt Funding – Indian Fund Based (Government Debt & Banking Finance), Debt Funding – Indian Non Fund Based, Foreign Funding – Instruments & Institutions, Preparing a Company for an IPO and Governance Requirements
Test-4	Ch-10,11,12,16	Other Borrowings Tools, Non-Convertible Redeemable Preference Shares, Securitization, Documentation
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks

Paper- 8

Test-1	Ch- 1,2,3,13	Nature and Scope of Financial Management, Capital Budgeting, Capital Structure, Strategic Analysis and Planning
Test-2	Ch- 4,5,6,14	Sources of raising long-term finance and Cost of Capital, Project Finance, Dividend Policy, Strategic Implementation and Control
Test-3	Ch-7,8,9,15	Working Capital, Security Analysis Portfolio Management, Analyzing Strategic Edge
Test-4	Ch-10,11,12	Introduction to Management, Introduction to Strategic Management, Business Policy and Formulation of Functional Strategy
Test-5	Full Syllabus	100 Marks
Test-6	Full Syllabus	100 Marks